

**CIS is recruiting for a:
Senior Property Liability/Third-Party (Subrogation) Claims Consultant**

Recruitment opened: September 17, 2024

Recruitment closes: October 8, 2024, at noon

Salary Range: \$100,240 to \$122,388

Job Location: You will be required to work in our Wilsonville Office one day a week, with the option of working more days in the office during the week if you want to. The other days in your workweek can be remote days from your Oregon residence. During the initial training period, you may be required to work more than one day per week in the office. In addition to the requirement that you work in the office one day a week, you may occasionally be required to travel to the office on other days, you may need to travel to member locations, or you may need to travel to a CIS staff gathering location, and you are required to travel to the Oregon location of CIS' Annual Conference.

You must apply using our online application system (governmentjobs.com) to be considered for an interview, and to request Oregon Veterans Preference consideration.

I am interested; what do I do next? CIS uses a "quick apply" application process, meaning you just need to submit your resume and respond to a few questions. To learn more about the job, and access our Careers page, please go to the link for our online application system (governmentjobs.com):

<https://www.cisoregon.org/About/CareerOpportunities>

General Position Summary:

Can you picture yourself in this position? The person in this position will:

Pursue subrogation claims, work with District Attorney and City Prosecutor's offices to pursue restitution on claims where criminal charges are filed. Attend hearings (in person and virtually) to testify about liability and damages on restitution claims.

Interpret coverage documents and apply them appropriately to claims submitted. Communicate both verbally and in writing, findings, and decisions regarding claims, to management, members, vendors, providers and public. Assist defense attorneys in planning the litigation defense.

Pursue conditional employment, employment participation, cyber and medical care jail claims deductibles.

Track, diary, and process receipt of Excess Carrier payments (Collections)

Manage claims from beginning to end. Use Independent Adjusters. Thoroughly investigate claims, and make determinations of Coverage, Liability and Damages. Have independent authority to settle/resolve claims within their designated authority level, seek and hire experts and engage attorneys to assist in pursuit of subrogation opportunities. Evaluations of liability involving comparative negligence to determine compensation.

Investigate, evaluate, and resolve auto and general liability property damage claims, auto physical damage claims and first party property claims made against or by members of the pool. May also handle auto and general liability bodily injury claims. The case load of liability claims will range from 30 to 50 which may include claimants who are attorney represented.

Claim Complexity: First-party property, third party subrogation claims, involving litigation, and multiple subcontractors and hiring of litigation experts.

CIS Offers: Why is CIS a great place to work? Meaningful work that impacts Oregon's communities, job stability, 100% employer-paid retirement plan (Oregon PERS), regular salary increases, 90% of health insurance premium paid by CIS, professional development opportunities, and respect and appreciation for what you do.

Please come join CIS. As a nationally recognized leader in risk pooling and trust management, our values are integrity, financial strength, expertise, innovation, adaptability, inclusion, and collaboration, which not only benefits local communities, but also delivers a great benefit to you! It is a win-win for everyone. Our average employee tenure is 8 years; whether you are joining our team for two years or 20 years, you will have the opportunity for professional development. We would be honored to have you join our team.