



Wellness Manager

The Massachusetts Municipal Association (MMA) and the Massachusetts Interlocal Insurance Association (MIIA) are seeking a Wellness Manager to join the MIIA Health Benefits Trust Team. This is an excellent opportunity for someone who is interested in managing a large team to integrate health and wellness programs into our member communities.

About the MMA: The nonpartisan Massachusetts Municipal Association (MMA) is the recognized voice of local government across the state, advancing cities and towns as centers of excellence in our economy and society. The MMA provides high-impact services to its member cities and towns statewide, including advocacy, policy research and analysis, multi-faceted education and training, multi-platform communications and nationally recognized municipal service programs. As a membership organization, the MMA works to advance the interests of all cities and towns, uniting local leaders to promote local government policies and programs that build strong communities.

About MIIA: The Massachusetts Interlocal Insurance Association (MIIA) provides property, liability, workers compensation, and group health insurance to cities and towns in Massachusetts. MIIA is a non-profit organization and subsidiary of MMA.

About MIIA Health Benefits Trust: The Trust provides insurance coverage for the employees and retirees of over 150 cities, towns, and other municipal entities in Massachusetts. The Trust provides medical, dental, and vision coverage, all through Blue Cross Blue Shield of MA, to approximately 48,000 municipal employees, retirees, and their families, for a total enrollment of over 85,000 lives. The Trust is the largest municipal joint purchasing association in New England and one of the largest and most successful in the nation.

About the position: Under the direction of the Director of the Health Benefits Trust, the Wellness Manager develops the vision, goals and strategy for the Wellness Team. The Manager supports a team of nine wellness professionals and an operations assistant, oversees department activities, establishes and maintains policies and procedures, supervises all services according to Wellness Best Practices, and approves the hiring of service providers and vendors. The Manager is a member of the management team of the MIIA Health Benefits Trust and participates in phases of the organization's administrative policies, procedures and programs, as it relates to the management of the Wellness Team.

Qualifications: Candidates should be highly motivated with a commitment to meet member needs and provide excellent service. BS/BA Degree and Masters level degree preferably in Health and Wellness. Very strong work experience will be considered as well in lieu of education credentials. At least fifteen years practical professional experience in the field or related field and significant experience working in Health and Wellness.. Previous supervisory experience



preferred.

The ideal candidate will have the ability to motivate and engage others, strong research skills, strong leadership, relationship building, strategic planning and management skills, knowledge of health data interpretation methodology, and an excellent understanding of health literacy and health care consumerism. Exceptional communication (written and oral), presentation and organizational skills and the ability to manage a diverse and deadline-oriented workflow while maintaining high standards of quality, accuracy and effectiveness.

The position requires regular in-state travel so a valid driver's license is required. Our offices are located in Government Center, and we currently offer a hybrid-work environment. We offer a collaborative work environment, a competitive salary and excellent benefits.

How to Apply: Please send a PDF of your cover letter and resume to hr.hbt@mma.org
No phone calls will be accepted.

We are committed to diversity in the workplace and we are proud to be an equal opportunity employer. Diverse candidates are encouraged to apply. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, ancestry, genetics information, pregnancy or pregnancy-related condition, disability, age, or military or veteran status.