



If you are a Risk Management professional with a solid understanding of risk in the public sector and strong training and leadership skills, consider joining the Montana Municipal Interlocal Authority (MMIA) as our next Risk Management Strategist. Based in Helena, MT, MMIA is a risk retention pool providing self-funded coverage in liability, property, workers' compensation, and employee benefits to cities and towns across Montana. To learn more, visit our website www.mmia.net

This position will provide consulting and training to member-owner cities and towns on a variety of liability, workplace safety, and workers' compensation related matters. Moderate to heavy travel is required.

Duties of this position will include but are not limited to:

- Provides one on one consultation and education to member-owners on a broad range of risk management topics.
- Conducts on-site risk management evaluations at member-owners' facilities and/or operations.
- Makes recommendations to member-owners for addressing risks identified during the evaluation including providing and/or directing member-owners to resources.
- Reviews member-owners' documents such as policies, contracts, leases, etc. for language affecting coverage and risk management considerations and provide recommendations to member-owners to correct any identified deficiencies.
- Develops and presents educational workshops to municipal staff and elected officials, including but not limited to liability and workers' compensation coverages, experience rating and deductibles, workplace safety topics, and liability risk management topics.
- Assists member-owners with the implementation of, and compliance with, all applicable federal, state, and local regulations as they relate to workplace safety and liability risk management areas.

An ideal candidate will have the following education, experience, knowledge, skills, and abilities:

Education and Experience

- Bachelor's Degree from an accredited four-year college or university with a degree in risk management, safety, public administration, or closely related field **AND**
- Five (5) years of progressive related experience **OR** a combination of education and experience equal to nine (9) years.
- Professional designation such as ARM, CRM, CSP or CIC is preferred.

Key Knowledge, Skills, and Abilities

- Knowledge of risk management principles and techniques.
- Knowledge of, or ability to gain knowledge of, federal, state, and local regulations related to workplace safety and liability risk management areas.
- Knowledge of, or ability to gain knowledge of, coverages, deductibles, and reinsurance.
- Skill in effectively communicating both orally and in writing.
- Skill in successfully managing multiple projects with ability to prioritize work and meet all project and service expectations and deadlines.



- Ability to analyze complex information and use sound judgment in drawing conclusions and making decisions.
- Ability to explain complex information to non-risk management professionals.
- Ability to prepare high quality written and verbal material and to arrange and present this material in a manner usable to the MMIA board of directors, management, and member-owners.
- Ability to establish and maintain effective working relationships with staff, member-owners, and other strategic partners.
- Ability to work for extended periods of time with limited supervision.

Starting salary range of \$71,600 to \$80,000, depending on experience.

Interested applicants must complete a full application, found on our website's career center along with a cover letter that highlights experience in key areas of risk management, including experience working in the public sector if applicable. Short application submitted via indeed or other sites will not be accepted.

This position is open until filled with a priority screening of applications beginning on July 16, 2021. It is in your best interest to apply by this date. Questions regarding this position should be directed to:

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